

## BRENTWOOD LOCAL HIGHWAYS PANEL MEETING AGENDA

<b>Date:</b>	Friday 28 <sup>th</sup> June 2019
<b>Time:</b>	18:00
<b>Venue:</b>	Meeting Room 3, 1 – 7 Seven Arches Road, Brentwood
<b>Chairman:</b>	CC Lesley Wagland
<b>Panel Members:</b>	Cllr Jon Cloke (Deputy), CC Barry Aspinell, CC David Kendall, CC Louise McKinlay, Cllr Alison Fulcher, Cllr Roger Hirst, Cllr Cliff Poppy, Cllr David Jobbins (EALC representative)
<b>Officers:</b>	EH Sonia Church – Highway Liaison Manager EH Dan Maclean – Highway Liaison Officer
<b>Secretariat:</b>	Jean Sharp – Governance and Member Support Officer

Page	Item	Subject	Lead	Paper
	1	Welcome & Introductions	Chairman	Verbal
	2	Apologies for Absence	Chairman	Verbal
	3	Minutes of meeting held on 13 <sup>th</sup> March 2019 to be agreed as a correct record	Chairman	Verbal
	4	Matters arising from minutes of previous meeting	Chairman	Verbal
	5	Update – <ul style="list-style-type: none"> <li>❖ Overview of Map Essex</li> <li>❖ Direct Delivery 2018/19 success</li> </ul>	Dan Maclean	Verbal
11 - 14	6	Report on Funded Schemes 2019/20	Dan Maclean	Report 1
15 - 21	7	Report on Schemes Awaiting Future Funding	Dan Maclean	Report 2
	8	Report of Revenue Spend (electronic only) <ul style="list-style-type: none"> <li>❖ Rangers</li> <li>❖ Traffic Surveys</li> </ul>	Dan Maclean	Verbal
	9	Report of S106 (electronic only)	Dan Maclean	Verbal
	10	Any other business	All	Verbal
	11	Date of next meeting: 26 September 2019	Chairman	Verbal

- ✚ Any member of the public wishing to attend the Brentwood Local Highways Panel (LHP) must arrange a formal invitation from the Chairman no later than 1 week prior to the meeting.  
Any public questions should be submitted to the Highway Liaison Officer no later than 1 week before the LHP meeting date; [Daniel.Maclean@essexhighways.org](mailto:Daniel.Maclean@essexhighways.org)

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –  
13 MARCH 2019, MEETING ROOM 3,  
1-2 SEVEN ARCHES ROAD, BRENTWOOD, ESSEX**

<b>Chairman:</b>	Cllr Lesley Wagland (ECC)
<b>Panel Members:</b>	Vice-chair - Cllr Jon Cloke (BBC), Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Roger Hirst (BBC) and Cllr Louise Rowlands (BBC)
<b>Also Present:</b>	Cllr David Jobbins – Parish Council representative - appointed by the Brentwood Borough Parish Councils Association on behalf of the EALC.
<b>Officers:</b>	Dan MacLean – Highways Liaison Officer (ECC) Sonia Church – Highways Liaison Manager (ECC)
<b>Secretariat:</b>	Jean Sharp –Governance and Member Support Officer (BBC)

Item		Owner
1.	<b>Welcome and Introductions:</b> Cllr Mrs Wagland welcomed all present.	
2.	<b>Apologies for absence:</b> Apologies had been received from Cllr Alison Fulcher (BBC)	
3.	<b>Declarations of interest:</b> There were no declarations of interest.	
4.	<b>Minutes of previous meeting:</b> The minutes of the meeting held on 12 December 2018 were agreed to be a correct record.	
5.	<b>Matter arising from the minutes of the previous meeting:</b> DMcL gave an update on each of the actions he had been due to undertake.  In relation to the requested signage in Bakers Lane, Ingatestone, Cllr Cloke had requested ‘Children in Road’ signs rather than ‘Not suitable for HGV’s’ signs. <b>Action: DMcL would follow this up.</b>  In relation to proposed bollards alongside Mount Pleasant Avenue, Hutton, DMcL advised that the safety engineer – Mr Henderson – had advised he would be happy with the installation of a bell bollard.	<b>DMcL</b>

	<p>In relation to proposed railings outside Tesco in Hanging Hill Lane, ECC considered the cost prohibitive but Cllr Cloke advised that SEPP was prepared to fund the railings which would prevent direct access from the road to the ATM, although it would mean wheelchair users having to access the store via the car park.</p> <p>Cllr Kendall advised that the bollards installed outside Tesco in Warley Hill had been damaged then removed anonymously leaving dangerous craters in the footway and requested that railings be installed in their place. Cllr Cloke advised that SEPP may consider funding this installation too.</p> <p><b>Action: Cllrs Cloke and Kendall would submit scheme request forms to DMcL for railings in Hanging Hill Lane and Warley Hill respectively.</b></p> <p>In relation to the proposed 20mph zone for Hutton Mount and Hutton Burses which Cllr Hirst had raised, SC requested contact details for Hutton Mount Association so that the situation could be clarified and the scheme returned to the Potential Schemes list for future consideration.</p> <p><b>Action: SC to contact Hutton Mount Association.</b></p> <p>Cllr Kendall sought clarification regarding enforcement of 20mph zones as the limit was being broken in a number of places on the East Ham Estate. SC advised that police enforcement was not expected in these zones but that if a community speedwatch exercise had been undertaken and there was persistent speeding, information would be passed to the police for further action to be taken. SC advised that where 20mph zones were installed, it was good practice to carry out a further speed survey after 12 months. Cllr Mrs Wagland requested that guidance relating to 20mph zones and speed limits – with input from the police - be circulated to LHP members.</p> <p><b>Action: SC would prepare some guidance notes on the five types of 20mph restrictions.</b></p>	<p>SC</p> <p>SC</p>
<p>6.</p>	<p><b>Approved Works Programme Update:</b> The report provided an update on the current position of all schemes which the LHP had recommended for inclusion in the 2018/19 Approved Works programme. This included Casualty Reduction Schemes, all other schemes funded by the Capital Budget and also match funding schemes.</p> <p>Members noted that, ideally, the remaining match-funding and some of the 2019-20 capital budget allocation should be allocated at this meeting. Any remaining match funding could be carried over to 2019/20 but it was not anticipated that any more would be forthcoming in 2019/20. The capital budget allocation would again be £224k.</p>	

<p>DMcL highlighted some listed schemes which needed additional clarification:</p> <p>Item 2 – Kelvedon Hatch, Stondon Massey and Nine Ashes – Weight Limit signage: Phase 1 - which related to replacing missing or damaged signs - was due for completion in June 2019 and Phase 2 – additional signage to give advanced warning to HGV drivers – was underway. At present one Essex Highways officer dealt with weak structures, encroachments and ditch issues and passed enforcement requirements to the inspectors. SC stated that the only other funding available would be LHP’s revenue, which could possibly fund an enforcement officer for specific environmental weight limits.</p> <p><b>Action: Cllr Wagland advised she would discuss the current issues with the relevant ECC cabinet member, thought to be Cllr Bentley, and would report back to the LHP.</b></p> <p>Cllr Jobbins asked if reports and photo’s of HGV’s from the public would have any status for enforcement. SC advised that historically a haulage company would be contacted on receipt of evidence from the public but the current lack of resources prevented this. Usually HGVs breaking weight limits was a sat-nav problem about which Cllr Mrs Wagland intended to contact the MP as this was a national issue and she was particularly concerned at the damage being caused to rural roads. She believed that random enforcement would be effective and comprehensive enforcement was not necessary.</p> <p>Item 3 – Hutton Village, Hutton – Footway – The design was complete and the estimated cost of implementing the scheme was £45k, possibly more due to ecological constraints – this would be reported back to the LHP.</p> <p>Item 13 – Coxtie Green Road, Brentwood – Safety Assessment – the safety proposals had been completed. Cllr Mrs Wagland was concerned about the dangerous ruts at the side of the carriageway approaching Weald Road and Cllr Aspinell was concerned at a very bright security light in the same location.</p> <p><b>Action: DMcL would look into these two issues.</b></p> <p>Item 17 – Footway installation outside 140-142 Hanging Hill Lane – design due for completion on 29 March 2019.</p> <p><b>Action: DMcL would contact the relevant resident regarding removal of the hedge which was on the highway.</b></p> <p>Item 19 – Replacement bus shelter – Clarence Road Junction with Harewood Road. Cllr Mrs Wagland advised that a press release had been published advising that a new bus shelter was to be erected at the junction of Crescent Road and Harewood</p>	<p><b>DMcL</b></p> <p><b>DMcL</b></p> <p><b>DMcL</b></p>
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	<p>Road. This should have been Clarence Road and Harewood Road. However, it transpired that there had been some confusion as it was established through discussion that a shelter at that location had been removed due to anti-social behaviour and the proposed location for a replacement was at the bus stop at the junction of Elizabeth Road and Harewood Road.  <b>Action: DMcL would clarify with Passenger Transport the Panel’s requested location for the shelter.</b></p> <p>Item 22– Hall Lane, Shenfield - Sharp bend and 20mph advisory signage/20’s Plenty scheme – this was due for completion in Q2 - July/September 2019</p> <p>Item 23 - School Road, Kelvedon Hatch – Extend Wig Wag post and raise unit to improve visibility – due for completion in Q2 – July/September 2019. Cllr Jobbins expressed concern that this was not due to be completed until the next school year had started.  <b>Action: SC would highlight the work as a priority to aim for completion in August 2019.</b></p> <p>Item 24 – High Street, Brentwood – Tactile Paving – Introduction of tactile paving at the Crown Street junction and Moores Place junction - due for completion in Q2 – July/September 2019.</p> <p>Item 25 – Sawyers Hall Lane – various amendments/additions to improve pedestrian safety – Design for guard railing extensions/side road treatment implementation/kerb line buildouts</p> <p>Cllr Cloke advised that it was hoped to install ‘School/clearway’ signs on both sides of the road. DMcL advised that engineers were currently establishing ownership of land in Sawyers Hall Lane before validating a design for a coach dropping off point. Cllr Aspinell believed the land belonged to Tesco, Essex County Council and Brentwood Borough Council.</p>	<p>DMcL</p> <p>SC</p>
<p><b>8.</b></p>	<p><b>Potential Schemes List for consideration:</b>  A list was provided for Members’ consideration showing all the current potential schemes expenditure which was estimated at £285,000 (Casualty Reduction Schemes £20,500, Traffic Management £37,500, Walking £167,000, Cycling £27,500 and Public Rights of Way £32,500). The value of the budget for 2019/20 would be £224,000 and £81,500 match-funding monies remained – total £305,500. The Panel could proceed with everything validated but there were 4 feasibility studies for which costings were awaited.</p>	

<p>SC reminded members of the introduction of the direct delivery gang which has been successful in undertaking small schemes – signing, lining, railings, bollards, dropped kerbs etc. Members of the gang were employed directly through Essex Highways and therefore works they undertook were less expensive due to not having the supply chain partner uplifts and were carried out more quickly as they could be fast-tracked between Panel meetings via the LHP Chair and with Cabinet Member approval. SC proposed that the Panel allocate 10% of their budget for these small schemes to be undertaken through the direct delivery gang.</p> <p>Cllr Kendall requested that Members be supplied with a list of works the gang could undertake with estimated costings.</p> <p>It was agreed that requested works be circulated to all Panel members to give an opportunity to comment but a proposed scheme would progress for Chair/Cabinet member approval without comments from all members. Members were asked to be fair-minded in their requests.</p> <p><b>A vote was taken on a show of hands and it was RESOLVED UNANIMOUSLY to allocate 10% of the annual LHP budget to the Direct Delivery Scheme.</b></p> <p><b>Safer Roads</b></p> <p>DMcL advised that two Casualty Reduction Schemes – Items 1 (Thoby Lane j/w St Anne’s Road, Mountnessing) and 2 (Wash Road/Widvale Road j/w Old Church Lane, Mountnessing) had been included in the list so that Panel Members could provide local knowledge before schemes were designed. Members agreed that cutting back of vegetation would assist with both schemes.</p> <p><b>Traffic management</b></p> <p>Item 1 – Church Lane, Warley – 20mph speed limit. Cllr Kendall agreed with the recommendation that the scheme should not be progressed following validation results and it was removed from the list.</p> <p>Item 2 – Brook Street Brentwood – Lane Improvements – Cllr Cloke confirmed that funding had been approved by SEPP for the proposed parking restrictions.</p> <p>Item 3 – Sandpit Lane, South Weald – Width restriction at the southern end of Sandpit Lane. Residents approved the scheme therefore it would be progressed and should prevent damage</p>	<p><b>DMcL</b></p>
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<p>caused by HGV's not being able to get through the width restriction at the northern end of the road.</p> <p>Cllr Kendall requested another speed survey be undertaken to be compared with that taken over two years ago. <b>Action: Cllr Kendall and DMcL to liaise.</b></p> <p>Item 4 – Bakers Lane, Ingatestone – ‘Beware Children’ Signage needed to be installed as houses open directly onto the road and schoolchildren walked there.</p> <p>Item 5 – Rayleigh Road, Hutton – Bollards – Revised scheme suggested by Cllr Mrs McKinlay was being progressed.</p> <p>Item 6 – 20's Plenty – Oliver Road, Shenfield – average speed was above 30mph therefore the road was unsuitable for a 20mph limit. Community Speedwatch and referral to the police was suggested.</p> <p>Item 8 – Rayleigh Road/Cedar Road junction, Hutton – Parking Facilities – Option 3 was proposed as the best solution – <i>implement partial footway parking bays or a layby area.</i> It was suggested that street furniture be removed from the existing island and the crater in the pavement repaired. Engineers would be requested to design a scheme for Option 3.</p> <p><b>Walking</b></p> <p>Item 2 – Wigley Bush Lane/Weald Road – Improvements for Pedestrian School Access – proposal for 230m of footway to be laid. St Peters School might be willing to make a financial contribution – the headmaster to be approached in this regard. SEPP had approved proposals for parking restrictions – double yellow lines near the chicanes and traffic calming measures - and also a zebra crossing near the Tower Arms was proposed to be installed. Warning signage would be installed for the crossing.</p> <p>Item 3 – Pedestrian Railings – Hanging Hill Lane, Hutton – request to extend the railing outside Tesco Express. Discussed earlier in the meeting – SEPP would make proposals.</p> <p>Item 4 – Warley Street, Warley – Request to install a footway. In view of the estimated cost of £80,500. Cllr Mrs Wagland asked that a survey be done to ascertain how many people would use it. Cllr Kendall would advise Warley Conservation Society of the cost and agreed to put on hold for now. <b>Action: DMcL would find out how the cost was arrived at so that Cllr Kendall could advise Warley Conservation Society.</b></p>	<p><b>DMcL</b></p> <p><b>DMcL</b></p>
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	<p>Item 5 – Alexandra Road, Brentwood – dropped kerb to provide access to platform 4 for wheelchair users. Cllr Kendall advised that this was actually a kerbstone that had been knocked out of place and need putting back.</p> <p><b>Cycling</b></p> <p>Item 1 – Brentwood Borough Wide Cycle Parking – the feasibility results had been received and had been circulated to LHP members. Implementation costs had been estimated at £27,500. DMcL confirmed that replacement cycle parking at Shenfield Station was included and it was requested that the new shelter be constructed using more robust materials than those previously used.</p> <p>Cllr Jobbins had noted from the feasibility study that none of the proposed cycle parking was in the parished areas of Brentwood. SC advised that the proposed schemes resulted from the Cycle Action Plan (available on line) which was produced some years ago and provided the overall strategy. Any additional schemes could be added to be considered in future.</p> <p>Members noted that the estimated cost of these cycling schemes was not ring-fenced for cycling but was part of the capital fund.</p> <p>Feasibility studies for three cycle routes were due for completion by 29 March 2019:</p> <p>Item 2 – Shenfield Road, Brentwood High Street – Cycle Route. It was noted that the original scheme would incur extraordinary costs therefore the feasibility study related to designing an alternative.</p> <p>Item 3 – Shenfield Road to Shenfield – Cycle Route</p> <p>Item 4 – Pilgrims Hatch to Brentwood Town Centre – Cycle Route</p> <p>The cost of the design of each scheme was £6,500.</p> <p>Cllr Aspinell asked that a cycle route on the A128 from Coxtie Green Road to Bentley Church be included in the feasibility study.</p> <p><b>Action: DMcL would check with Cllr Aspinell to check whether his requested route was already included within the cycle strategy.</b></p>	<p>DMcL</p>
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<p><b>Passenger Transport</b></p> <p>Two schemes were currently in validation:</p> <p>Item 1 – Replacement of damaged bus shelters – Chelmsford Road, Shenfield</p> <p>Item 2 – Installation of bus shelter in Danes Way, Pilgrims Hatch.</p> <p><b>Action: DMcL would confirm the required location of Danes Way shelter with Cllr Aspinell.</b></p> <p><b>Public Rights of Way</b></p> <p>Item 1 – Byway 12, Kelvedon Hatch – Improve surface</p> <p>Cllr Mrs Wagland reported that, whilst the Ramblers were keen for the PROW to be repaired, local residents advised that the bad condition of Byway 12 prevented the anti-social behaviour they experienced through off-road vehicles using it to access the adjacent woodland. Cllr Jobbins advised that the parish council would like the Byway to be downgraded to a bridleway so that vehicles would not be permitted to use it.</p> <p>The PROW team had put the scheme forward and had supplied photos. Most complaints had been received about this Byway and it was their highest priority.</p> <p><b>Action: DMcL would circulate to LHP members.</b></p> <p>SC advised that road planings were used to repair Byways but how long the new surface would last depended on the amount of use it received. Cllr Aspinell said that the Cabinet Member had advised him that road planings were no longer to be used for repairs due to contamination from vehicle emissions.</p> <p><b>Action: The Chair requested that Cllr Aspinell circulate the information he had received.</b></p> <p>Cllr Mrs Wagland believed that measures should be taken to address the anti-social behaviour before committing £32,500 on repairs that would not last long given the likely resumption of use by vehicles. SC advised of a trial undertaken where barriers had been erected so that vehicles could not access a byway during the winter months.</p> <p>Members agreed that alternatives should be investigated and the matter brought back to a future Panel meeting.</p> <p>SC advised that the running total of monies allocated to schemes was £195,500 plus the possible addition of £32,500 on</p>	<p><b>DMcL</b></p> <p><b>DMcL</b></p>
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	the PROW - £228,000, leaving £77,500 left to spend at the June meeting.	
<b>9.</b>	<p><b>Revenue Spend:</b></p> <p>Members noted that £5,350 had been spent on the 23 speed surveys which had been requested.</p> <p>DMcL advised that the outcome of a speed survey was sent to the Member who had requested the survey but in future he intended to include a column in the 'Speed Surveys and Revenue' table which would indicate the outcome of each one undertaken.</p>	
<b>10.</b>	<p><b>Highway Rangers work summary:</b></p> <p>A summary of works carried out by the Highway Rangers was included in the agenda pack and the Chair requested that the Panel's thanks were passed back to the Rangers.</p> <p>Cllr Cloke asked for an update on cones in situ in Fryerning lane following a bridge strike. Cllr Mrs Wagland said that Highways England wanted the cones to remain as they stopped vehicles parking on the bridge thus preventing weight stress.</p> <p>Cllr Cloke advised that parking continued as the cones were simply pushed out of the way and believed there were two options: to put in bollards or replace the bridge.</p> <p>Cllr Kendall requested clarification on whose responsibility was repairing damaged grass verges. The Chair advised that it was Essex County Council but there was not enough budget to repair all those damaged by vehicles. Public information was valuable in this regard as the cost could be reclaimed from vehicles causing the damage if evidence was provided. Damaged verges could be reported on line.</p>	
<b>11.</b>	<b>Date of next meeting: TBC.</b>	

# BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL

## 2019/20 FUNDED SCHEMES LIST

The Approved Works Programme has changed to the Funded Schemes List to ensure clarity of which schemes have funding for delivery and which are awaiting funding.

This report provides an update on the current position of all the schemes which the Brentwood Local Highway Panel has recommended for inclusion in the 2019/20 programme.

The budget summary below does not include the Match Funding schemes, as £200,000 was fully allocated within the 2018/19 financial year.

Budget summary 2019-20	
Capital Budget	£224,000
Safer Roads Schemes	£20,000
Total Value of Commissioned Schemes	£77,300
Financial adjustments from 2018/19	£44,200
Remaining Budget to Allocate	£82,500

Members are reminded that the costs supplied are budget allocations only and there is the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel will be informed of any budget adjustments required.

It is recommended that any budget remaining for 19/20 is allocated during the June panel meeting to ensure delivery this financial year. Any budget unallocated will be reported back to ECC.

## Match Funded Schemes

Total Value of Schemes	<b>£212,000</b>
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
1	Pilgrims Hatch to Brentwood Town Centre - Cycle Route	Feasibility study to ascertain the best available cycle route from Pilgrims Hatch to Brentwood Town Centre	Pilgrims Hatch	Cycling	Feasibility	LBRE164008	£9,500	Awaiting update from Brentwood BC on land ownership issues before report / study can be submitted.	Quarter 4
2	Shenfield Road to Shenfield - Cycle Route	Feasibility study to ascertain the best available cycle route from Shenfield Road to Shenfield	Shenfield	Cycling	Feasibility	LBRE164010	£8,000	Complete.	
3	Western Road & Western Avenue - HGV's and Speeding	Investigation into the speeds and class of vehicles using Western Road and Western Avenue	Brentwood	Traffic Management	Studies	LBRE172009	£7,000	Complete.	
4	Kings Road j/w High Street, Brentwood – Signal Phasing	Design to increase the amount of time that vehicles have to leave the junction when turning right	Brentwood	Traffic Management	Design	LBRE172102	£13,000		Quarter 4
5	“Crossways” bus stop, outside 45/47 Chelmsford Road, Shenfield	Install new bus shelter	Shenfield	Passenger Transport	Total scheme	LBRE175025	£7,500		Quarter 2
6	Hanging Hill Lane, Hutton - Footway	Installation of footway	Hutton	Walking	Design	LBRE182001	£5,500	Design complete - awaiting target costing. Liaison with residents on-going.	Quarter 3
7	Hall Lane, Shenfield - Sharp bend & 20mph advisory signage	Request to look at safety measures due to lack of footway on the two sharp bends prior to the school	Shenfield	Traffic Management	Total scheme	LBRE182002	£19,000		31-May-19
8	Warley Mount / Hedley Chase / The Avenue	Request to erect Give Way signs at the junction of Warley Mount / Hedley Chase / The Avenue	Brentwood	Traffic Management	Total scheme	LBRE182006	£9,000	Complete.	
9	High Street, Brentwood - Footway improvements	Request to look into the installation of tactile paving at various locations throughout High Street	Brentwood	Walking	Total scheme	LBRE183004	£9,500	Design complete - awaiting implementation date from Direct Delivery Team.	Quarter 2

## Match Funded Schemes

Total Value of Schemes	<b>£212,000</b>
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
10	Sawyers Hall Lane - Footway Improvements	Request to look into building out the footway at the junction of the Becket Keys School and erect pedestrian guard rails	Brentwood	Walking	Feasibility	LBRE183005	£9,500	Recommended to install the replacement bus shelter.	Jun-19
11	Clarence Road junction with Harewood Road - Replacement bus shelter	Install new bus shelter	Pilgrims Hatch	Passenger Transport	Total scheme	LBRE185001	£9,000	Install replacement bus shelter.	Quarter 2
12	School Road, Kelvedon Hatch - Wig Wag Improvements	Request to raise the height of the Wig Wags	Kelvedon Hatch	Traffic Management	Total scheme	LBRE182009	£4,500	Design complete - awaiting target costing.	Quarter 2
13	Wigley Bush Lane / Weald Road - Improvements for Pedestrian School Access	Installation 230m of bound footway to be laid along the currently unmade footpath	South Weald	Walking	Total scheme	LBRE183008	£92,500		Quarter 2
14	Rayleigh Road / Cedar Road Junction, Hutton - Parking Facilities	Design for implementation of partial footway parking bays and/or layby area (option three identified in the validation)	Hutton	Traffic Management	Design	LBRE182017	£7,000		Quarter 3
15	Thorndon Avenue, West Horndon - Salt Bin	Installation of salt bin	West Horndon	Walking	Total scheme	LBRE183009	£750		Quarter 3
16	Downsland Road, Brentwood - New Salt Bin	Installation of salt bin	Brentwood	Walking	Total scheme	LBRE183013	£750	Scheme cancelled as no longer required.	NA

## Funded Schemes 2019-20

Total Value of Schemes	£85,800
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Ref	Scheme name	Description	Parish	Scheme Category	Scheme stage	Cost Code	Allocated Budget	Comments	Est completion
1	Wash Rd / Widvale Rd j/w Old Church Ln, Mountnessing – Casualty Reduction	Improvements to warning signage on both Wash Road / Widvale Road approaches to the junction. Substantial vegetation clearance to improve visibility splays and forward visibility in the vicinity of the junction	Mountnessing	Safer Roads	Total scheme	LBRE191002	£5,000		Quarter 3
2	Thoby Ln j/w St Annes Rd, Mountnessing – Casualty Reduction	Visibility & signage improvements at the junction of Thoby Lane with St Annes Road in Mountnessing	Mountnessing	Safer Roads	Total scheme	LBRE191001	£15,500		Quarter 3
3	Brook Street, Brentwood - Lane Improvements	Following SEPP scheme, move centre-line over from Jaguar garage entrance up to Topps Tiles exit	Brentwood	Traffic Management	Total scheme	LBRE182007	£25,000		Quarter 3
4	Brentwood Borough Wide Cycle Parking Implementation	Cycle parking	Borough Wide	Cycling	Total scheme	LBRE164002	£27,500		Quarter 2
5	Hall Lane, Ingatestone - Speed Limit Signage	30mph speed limit signage	Ingatestone	Traffic Management	Total scheme	LBRE182016	£4,500		Quarter 3
6	Dudbrook Road / Shonks Mill Road / Prince's Road - Junction Improvements	Request to look at possible improvements to this junction to improve road safety	Navestock	Traffic Management	Total scheme	LBRE192001	£6,500		Quarter 3
7	Brentwood Post Construction Audits	Road safety audits post scheme installation	Borough Wide	Surveys	Surveys	RSA3LBRE	£1,800		Quarter 4

## BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL REPORT 2 – SCHEMES AWAITING FUNDING

The following Schemes Awaiting Funding list (previously The Potential Schemes List) identifies all the scheme requests which have been received for the consideration of the Brentwood Local Highways Panel.

Members are asked to review these schemes and consider funding recommendations for those they wish to see delivered in 2019/20 and remove any they would not wish to consider funding.

The breakdown of scheme types available for consideration in 2019/20 is as below:

Budget Summary	
Traffic Management	£57,000
Walking	£17,500
Public Right of Way	£36,000
Cycling	£274,500
Passenger Transport	£0
<b>Total</b>	<b>£385,000</b>

Costs supplied are estimates only and there is the possibility that a final scheme cost can change significantly dependant on issues which may arise during detailed design and construction.

On the Schemes Awaiting Funding List, the RAG column acknowledges the status of the scheme request as shown below:

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for consideration
A	The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered
R	A scheme request has been received but is against ECC policy or there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process



## Traffic Management

<b>Total Value of schemes</b>	<b>£57,000</b>
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
1	Rayleigh Road, Hutton - Bollards	Request to extend the bollards outside of the parade of shops and introduce planters, due to obstructive parking	Vehicles are parking outside of the shops and obscuring the view for drivers attempting to leave Mount Pleasant Avenue to join Rayleigh Road	Cllr McKinlay	Hutton	Total scheme	LBRE182014	£7,000	Validation results - Recommendation is that a Design Only be commissioned with the preferred option being the installation of planters. Any issues identified during design to be relayed to the panel accordingly.	31/10/2018	G
2	Pastoral Way, Warley - Road Markings	Request to install junction markings in Pastoral Way / Osbourne Heights	Vehicles do not know who has right of way and are pulling out in front of moving vehicles.	Cllr Kendall	Warley	Total scheme	LBRE182020	£3,500	Validation results - Give Way lining could be installed at this junction; however, it should be noted that shared space areas such as this are designed to not require give way markings. Also, lining on this type of road surface (tegula blocks) is less durable and the paint will wear quickly.	12/03/2019	G
3	Warley Hill, Warley - Bollards	Request to install bell bollards or railings outside of Tesco Express	There were previously bollards at this location but they were damaged and removed some time ago. Parking on the footway here is now a continuous problem.	Cllr Kendall	Warley	Total scheme	LBRE192002	NA	Validation results - There were previously bollards at this location but were knocked over soon after being installed. Recommendation is that SEPP target enforcement here. Tesco should also be contacted to encourage an improvement to their parking facilities.	28/03/2019	R
4	Bakers Lane, Ingatestone - Pedestrian Warning Signage	Request to install signage to warn drivers of children walking in the road	Bakers Lane is a one way street and is very narrow. There are no footways throughout the lane and many children use it to walk to the nearby school. Cllr is concerned about their safety.	Cllr Wagland / Cllr Cloke	Ingatestone	Total scheme	LBRE192003	TBC	In Validation	11/03/2019	V
5	Hart Street, Brentwood - Bollards	Request to install bollards along Hart Street, due to vehicles parking on the footway and obstructing access / causing damage	Vehicles parking along the footway here are blocking access and causing damage to the footway	Cllr Kendall	Brentwood	Total scheme	LBRE182018	NA	Validation results: There is insufficient space on the highway to install bollards in Hart Street as we only own a very small section of the land in question.	05/03/2019	R

## Traffic Management

<b>Total Value of schemes</b>	<b>£57,000</b>
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
6	Western Road and Western Avenue, Brentwood	Implementation of recommendations made in the recently completed feasibility study to improve the junction of Western Road and Western Avenue	The poor layout of this mini roundabout is resulting in poor driver behaviour.	Cllr Kendall	Brentwood	Implementation	LBRE172009	£34,500	Feasibility Study recommendations - Realign mini roundabout and reduce dome size, but provide 3m white disk. Reposition Give Way marking along North Road to the west to improve visibility. Modify parking bay arrangement outside of the fire station to improve visibility at the junction. • Re-align the central demarcation line along Western Avenue to reduce the possibility of side swipe collisions and promote lower speeds. • Replace all damaged and faded bollards, signs and sign posts along Western Road, Western Avenue and North Road to further improve safety.	12/04/2019	G
7	Sandpit Lane, South Weald - Width Restriction	Request to restrict HGV usage at the southern end of Sandpit Lane	HGVs regularly ignore the width restriction warning signs at the southern end of the lane then become stuck when greeted with the restriction	Cllr Wagland / Cllr Aspinell	South Weald	Total scheme	LBRE192004	£6,500	Validation results - It appears that the restriction signage at the southern end is incorrect and as such, unenforceable. It is recommended that a feasibility study be carried out to review the existing TRO and produce a suitable solution for this site which emphasises the fact that HGVs cannot use this route.	02/10/2018	G
8	Stock Lane, Ingatestone - Bus Restriction Exemption	Fund a bus gate exemption on behalf of the bus company	School children are regularly arriving late to school due to the bus not being able to use the bridge	Cllr Wagland	Ingatestone	Total scheme	LBRE192005	£2,000	Validation results - The LHP can fund the cost of the bus gate exemption	30/04/2019	G
9	Ongar Road, Kelvedon Hatch - Traffic Calming	Request to look at additional options to warn traffic of the crossroads at the junction with Ashwells Road / Mores Lane	There have been a number of police reported road traffic collisions at this site	Cllr Aspinell	Kelvedon Hatch	Total scheme	LBRE192006	TBC	In Validation	29/03/2019	V
10	York Close, Shenfield – Junction Markings	Request to implement junction markings	There are currently no junction markings at this location	Cllr Aspinell	Shenfield	Total scheme	LBRE192007	£3,500	Validation results: Junction markings can be implemented	15/04/2019	G
11	Childerditch Lane, Warley - Bend Warning Signage	Request to review warning signage for sharp bend in the carriageway	Cllr feels that there is insufficient signage to warn drivers of the sharp bend in the road	Cllr Kendall	Warley	Total scheme	LBRE192008	TBC	In Validation	14/06/2019	V

## Walking

Total Value of schemes	£17,500
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	Date request received	RAG
1	Warley Hill / King Edward Road - Dropped Kerb	Request to install a dropped kerb on the corner of this junction	Wheelchair users have difficulty when trying to mount the footway in Warley Hill when leaving King Edward Road	Cllr Kendall	Brentwood	Total scheme	LBRE193001	NA	Validation results - Installing a dropped kerb which would guide pedestrians to cross over gulley covers does not meet policy. It is recommended that no scheme progress.	13/03/2019	R
2	Roman Road, Mountnessing - Zebra Crossing	Request to upgrade pedestrian refuge to a zebra crossing	Lots of children use this crossing heading to/from the near school	Cllr Cloke / Cllr Wagland	Mountnessing	Total scheme	LBRE193002	TBC	In validation (meets PV2 criteria)	29/04/2019	V
3	Hanging Hill Lane, Hutton - Footway	Installation of footway	Footway to provide access to bus stop	Cllr Rowlands	Hutton	Implementation	LBRE182001	17,500	Design complete - Cost for implementation is approx. £17,500. This does not include the cost of providing a replacement hedge	03/05/2018	G
4	Crescent Road, Warley - Pedestrian Crossing and Warning Signage	Request to implement a pedestrian crossing and advanced warning signage	Lots of parents/children cross this section of road to access the Holly Trees Primary School via the rear entrance	Cllr Kendall	Warley	Total scheme	LBRE193004	TBC	PV2 requested	17/06/2019	V
5	Hanging Hill Lane, Hutton - Railings and Footway Reprofiting	Request to extend guard railings outside of Tesco Express, then provide alternative pedestrian access to the shop entrance	Vehicles currently park on the double yellow lines outside of the shop and walk through the gap in the railings. This causes a lot of visibility problems	Cllr McKinlay	Hutton	Total Scheme	LBRE193005	TBC	In validation	14/06/2019	V

## Public Rights of Way

Total Value of schemes	£36,000
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Byway 12, Kelvedon Hatch - Improve Surface	Improve surface of Byway 12, including levelling out of high spots, infilling ruts with crushed concrete and raising overall level to improve water run off. Byway can then be topped with road planings to provide a hard wearing surface.	A number of complaints have been raised by the PROW Team regarding the condition of Byway 12; specifically from the local ramblers group.	PROW Team	Kelvedon Hatch	Total scheme	LBRE188001	£36,000	Validation results - Improvements could be made to Byway 12, including levelling out of high spots, infilling ruts with crushed concrete and raising overall level of the byway to improve water run off. Byway can then be topped with road planings to provide a hard wearing surface.	G

## Cycling

Total Value of schemes	<b>£274,500</b>
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	External budget	Comments	RAG
1	Cycle Route between Brentwood High Street and Shenfield	Implementation of recommendations made in the recently completed feasibility study for a designated cycle route between Brentwood High Street and Shenfield	There is no designated cycle route between Brentwood High Street and Shenfield	Brentwood Cycling Strategy	Shenfield	Implementation	LBRE164011	£35,000	Feasibility Study recommendations - Introduce a combination of wayfinding signage and repeater road markings / signage as per the route suggested in the study	G
2	Shenfield Road to Shenfield - Cycle Route	Cycling scheme to rectify the signage along Chelmsford Road to tie up with a new route into Brentwood High Street. Signage along Chelmsford Road and at the junction of Oliver Road would tie in with the new route	Design schemes to resolve three gaps in the existing network. Hutton Rd - Shorter Ave, Holmwood Ave - Oliver Rd & Across A12 Junction 12	Brentwood Cycling Strategy	Shenfield	Implementation	LBRE164010	£239,500	Feasibility Study recommendations - Widen footway between Oliver Road and Crossways, as well as implementing additional lining, signage and upstand	G

## Passenger Transport

Total Value of schemes	£0
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Ref	Scheme name	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	External budget	Comments	RAG
1	Danes Way, Pilgrims Hatch - Bus Shelter	Request to install a bus shelter	There is no bus shelter at the bus stop opposite the shops in Danes Way and residents are exposed to the weather whilst waiting for a bus	Cllr Aspinell	Kelvedon Hatch	Total scheme	LBRE185003	TBC	In Validation	V
2	Replacement Bus Shelter - 122 Chelmsford Road	Request to replace the damaged bus shelter outside of 122 Chelmsford Road	The bus stop is in a poor state of repair	Cllr Aspinell / Cllr Rowlands	Shenfield	Total scheme	LBRE185002	TBC	In Validation	V
3	Replacement Bus Shelter - 2 Chelmsford Road	Request to replace the damaged bus shelter between the Courage Playing Fields and 2 Chelmsford Road	The bus stop is in a poor state of repair	Cllr Aspinell / Cllr Rowlands	Shenfield	Total scheme	LBRE185004	TBC	In Validation	V